



Gomer Infant School Volunteers & Students in School Agreement

Please read and sign the document below to confirm your agreement with the following school expectations as a volunteer or student.

As a school we agree to:

- Explain your task/jobs carefully so that you are clear about what we would like you to do with the children.
- Discuss the things you like and would feel comfortable doing.
- Share the school behaviour expectations and our ethos with you to help you understand how we manage behaviour.
- Ensure that the children you work with behave and work well.
- Treat you with the highest respect and care.
- Share relevant information about the children you are working with.
- Let you know in advance the overall plan for the day and let you know if this changes.
- We agree not to ask you to:
 - Deal with difficult or challenging behaviour.
 - Carry out a task that you feel unprepared to complete

As a volunteer/student I agree to:

- Use the school behaviour policy and ethos and inform the teacher if I see any inappropriate behaviour.
- Inform the teacher if I observe or a child says anything that concerns me in school.
- Treat any information with total confidentiality.
- Inform the school if I am unable to come in for any reason as soon as possible.
- Respect and listen to the guidance of the teacher at all times
- Complete the appropriate DBS on-line form for safeguarding purposes
- Complete the 'Childcare Disqualification Staff and Volunteer Declaration Form'.

I agree not to:

- Look at or compare children's, work, records or staff records
- Share any information about a child or member of staff with anyone outside the school staff team, including on social media.
- Use a mobile phone within the school building.

Due to data protections regulations we would ask that volunteers and students do not come into the office area of the school.

Name of Volunteer/student

Date.....

Signed Head of School