

The Federation of Elson and Gomer Infant Schools
Governing Body Meeting schedule 2025 – 2026

Autumn Term				Clerk's notes
FGB	24th of September	Wednesday 5.30-7.30 pm	Safeguarding audit (deadline 30 th of Sept); review TOR and approve Code of Conduct, MOPP and Financial Practice and Procedures; recruitment of new governors	Declaration of interests; personal data; update of websites and GS: get up to date policy schedule;
FGB	15th of October	Wednesday 5.30-7.30 pm	Inclusion Managers' report; Curriculum Managers' report	EHT PMR; Pay committee meeting
FGB	19th of November	Wednesday 5.30-7.30 pm	Finance: budget revision (deadline 30 th of November) Site Manager's report	Finance: deadline 30th of November
FGB	17th of December or maybe the 10th if better	Wednesday 5.30-7.30 pm	EHT written report Review data from previous years and ASP data; quick recap on budget (in case of changes) Review Safeguarding Audit Review Pupil Premium strategy	Pay committee meeting for support staff Pupil Premium deadline: 31st of December
Spring Term				
FGB	—th of January	Wednesday 5.30-7.30 pm	Whole GB training	In person - to be confirmed by DTG
FGB	25th of February	Wednesday 5.30-7.30 pm	Curriculum Managers' report; Inclusion Managers' report; Review SEND provision and outcome of all vulnerable groups	
FGB	25th of March	Wednesday 5.30-7.30 pm	EHT written report; Finance: review spending against budget plan; SFVS Review Safeguarding Audit	Finance and SFVS: deadline 31st of March
Summer Term				
FGB	20th of May	Wednesday 5.30-7.30 pm	Finance: approve budget plan; 3 year strategic plan Site Manager's report	Finance: deadline 31st of May NO CHANCE TO MOVE BECAUSE THE FOLLOWING WEEK IS HALF TERM
FGB	17th of June	Wednesday 5.30-7.30 pm	Review Safeguarding audit Discuss key roles for next year	Inclusion Managers' report; Curriculum Managers' report
FGB	8th of July	Wednesday 5.30-7.30 pm	EHT written report Review Governors attendance Elections and key roles appointment	